

OREGON STATE ORGANIZATION REIMBURSEMENT GUIDELINES 2025-2027

Account	Account Name	Travel/miles	Lodging	Meals
All expenses are paid as per Bylaws & Standing Rules and only to the amount of the adopted budget				
5001	President	St/Intl	St Intl	St/Intl
5002	Vice President	State	State	State
5003	Secretary	State	State	State
5004	Parliamentarian	State	State	State
5005	Treasurer	St/Intl	State	State
5006	Im. Past Pres.	State	State	State
5007	Admin. Secretary	State	State	State
5112	Leadership	State	State	State
5113	Finance	State	State	State
5114	Mem./Expansion	St/Intl	State	State
5115	Nominations	State	State	State
5116	Bylaws/Rules	State	State	State
5117	Ed Excel/Leadshp.	Sr/Intl	State	State
5118	Communications	State	State	State
5120	Mileage for awards	State	State	State
5121	Dist. Coordinators	State	State	State
5223	Webmaster	St/Intl	State	State
5232	Editor	St/Intl	State	State

Lodging is covered at 1/2 double occupancy.

Meals are covered only when served as a part of the meeting.

Registration fees are NOT covered for anyone.

Committee members MAY receive travel reimbursement for meetings not at a state conference or convention provided the amount is in the adopted budget. The committee chair needs to inform the state controller about the change.

12/24

Revised Dec. 2024