

2021
BYLAWS
AND
STANDING RULES

of the
Oregon State Organization



of
The Delta Kappa Gamma Society International



INTERNATIONAL SOCIETY FOR KEY WOMEN EDUCATORS
DELTA KAPPA GAMMA™

BYLAWS OF THE OREGON STATE ORGANIZATION



**Of
The Delta Kappa Gamma Society International
As revised April 23-25, 2021**

Next Proposals for Revision are due by October 15, 2022.

Voting on proposed changes will occur at the 2023 Oregon Convention.

Proposal Form: Oregon website, Resources, Forms, left column, near the bottom

BYLAWS

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ARTICLE I: NAME

Section 1: State

The name of this organization shall be The Delta Kappa Gamma Society International, Oregon State Organization. (Hereafter just Oregon State Organization.)

Oregon State Organization Articles of Incorporation – Nonprofit are approved by and filed with the State of Oregon Corporations Commission in perpetuity.

Section 2: Chapters

Chapters in the Oregon State Organization may be designated by a Greek letter, a combination of Greek letters, or geographic area. Chapters shall be listed in chronological order of organization. Previously used names of dissolved chapters may be reassigned by the State Executive Board.

ARTICLE II: MISSION AND PURPOSES

The Mission and Purposes of Oregon State Organization shall be to:

1. Promote the purposes of the Delta Kappa Gamma Society International as found in the *International Constitution*, Article II, Section D.
2. Act as liaison between chapters and the International organization.
3. Organize Delta Kappa Gamma chapters within the state.
4. Provide leadership training for state and chapter leaders.
5. Cooperate with other organizations of similar purposes.
6. Provide a voice in the state for education and for women.

ARTICLE III: MEMBERSHIP

Section 1: Classes

The membership of Oregon State Organization shall be composed of active, reserve, collegiate, state, and honorary members of chapters within the boundaries of the state. All membership shall be in accordance with the *International Constitution*, Article III.

Section 2: Chapters

- A. The membership of Oregon State Organization shall have full power to act on matters of chapter membership.
- B. Candidates for active membership shall be voted upon in a chapter meeting or electronically in a manner determined by the chapter.

- C. Collegiate members shall be undergraduate or graduate students who meet the following criteria:
 - 1. An undergraduate student member shall:
 - a. Be enrolled in an institution offering an education degree and have the intent to continue academically and professionally in the field of education.
 - b. Be enrolled within the last two years of their undergraduate education degree.
 - 2. Graduate student collegiate members shall have graduate standing in an institution offering an education degree and have the intent to continue academically and professionally in the field of education.
- D. Membership records shall be kept at the chapter level.

Section 3: State Members

- A. Members who do not belong to a chapter but retain membership at the state and International levels.
- B. Dues will be paid to the state treasurer.
- C. A list of state members will be sent to the state president annually.
- D. A file of deceased state members shall be maintained by the state treasurer.

Section 4: State Honorary

- A. Honorary members shall be recommended by members and/or chapters to the state Membership Committee.
- B. Honorary members shall be elected by a majority vote of the State Executive Board.
- C. Honorary members may transfer to another chapter.

Section 5: Records

A. Membership Records

An accurate current record of all members shall be maintained by the state treasurer.

B. Historical Records

An accurate account of the history of the Society in Oregon and the contributions of its members to education and to the Delta Kappa Gamma Society International shall be maintained in *The New Oregon Trail*.

C. Death Records

The chapter president shall submit a death notice promptly upon the death of a chapter member or honorary member, using the appropriate current form from International Headquarters. A file of deceased members shall be maintained by the chapter president.

D. Termination Records

- 1. A complete record of all memberships terminated in Oregon State Organization shall be maintained by the state treasurer.
- 2. A complete record of all memberships terminated in a chapter, including the reason and date of termination, shall be maintained by the chapter treasurer.

3. Chapters shall maintain letters of resignation and record the action taken in the chapter minutes.

E. Reinstatement Records

The chapter treasurer shall notify the state treasurer when any former member of the Society has been reinstated.

F. Financial Records

The treasurer shall maintain an accurate record of receipts, expenditures, and bank statements.

ARTICLE IV: FINANCES

Section I: Annual Dues and Fees

- A. The state annual dues shall be determined by two-thirds of the votes cast by the members registered and attending the state convention.
- B. Annual dues shall be paid by June 30 of each year. Membership shall be terminated on October 1 for non-payment of dues and fees.
- C. All dues and fees shall be collected by the chapter treasurer. State and International dues and fees shall be forwarded to the state treasurer

Section 2: Financial Controls

A. Budget

1. The state shall maintain an Available Fund that shall be the Operating Fund.
2. A budget shall be adopted annually by the State Executive Board for the Operating Fund.
3. The Finance Committee shall submit a proposed budget to the members of the Executive Board at least thirty (30) days prior to the spring Executive Board meeting.
4. The Executive Board shall examine, modify if necessary, and adopt the budget prior to the beginning of the fiscal year on July 1.

B. Expense Vouchers

1. All expense vouchers must first be sent to the Budget Controller for account verification.
2. All expense vouchers shall be signed by the state president before payment may be made by the state treasurer.
3. Payment for expenses incurred by the state president shall be authorized by the chair of the Finance Committee.
4. Vouchers for approved budgeted advances shall be signed and money disbursed by the state treasurer upon receipt of the proposed budget of the project using the monies.

5. Expenses not budgeted shall receive prior approval of the Finance Committee before payment may be made from state funds.

C. Borrowing

The state organization shall not borrow funds from any source without approval of the Executive Board, nor shall organizational monies be co-mingled.

D. Financial Review

1. The state treasurer shall submit all financial records for financial review by July 31.
2. A financial review of the treasurer's books shall be conducted by a committee of no less than three (3) persons appointed by the president. Committee members should have financial knowledge.
3. The financial review shall be submitted for acceptance at the next Executive Board meeting.

Section 3: Permanent Fund

- A. The Oregon State Organization shall maintain a Permanent Fund of not less than 30% of the annual income.
- B. Expenditures from the Permanent Fund shall be authorized by the Executive Board.

Section 4: Scholarship Fund

The state shall maintain a Scholarship Fund.

ARTICLE V: MEETINGS

A. Regular Meetings

1. All members being notified, chapter meetings may be face-to-face, through electronic communications, or through a combination of the two, as long as members present may simultaneously hear one another and participate during the meeting.
2. All members being notified, matters requiring immediate chapter action may be voted upon by mail (postal or electronic) that provides a valid receipt of each responding chapter member's vote.
3. A majority vote of chapter members shall be required for action.

ARTICLE VI: ORGANIZATION

Section 1: Chapters

- A. Each chapter shall conduct its business in a manner consistent with the *International Constitution* and the *Oregon State Organization Bylaws and Standing Rules*.

- B. Each chapter shall have chapter rules which are consistent with the *International Constitution* and the *Oregon State Organization Bylaws and Standing Rules*.
- C. The chapter officers, except the treasurer, shall be elected in even-numbered years by a majority vote.
 - 1. The term of each elected officer shall be two years or until a successor is named.
 - 2. All officers shall take office on July 1 following their election.
 - 3. The treasurer shall be selected by the chapter Executive Board.
- D. The chapter president or her designee shall represent the chapter as a voting member of the State Executive Board.
- E. A quorum for chapter meetings shall be determined by the chapter.
- F. Regular meetings of chapters shall be held at least four (4) times per year.

Section 2: New Chapters

- A. The State Executive Board shall approve the organization of a new chapter, including its name, and assign the chapter to the appropriate district within the state.
- B. The Membership / Expansion Committee, in consultation with the state president, shall be responsible for the process of organization, including the induction of new members and the installation of a new chapter.

Section 3: Districts

- A. The state shall be divided into districts for the purpose of more effective communications, better service to the membership, and provision of district representation on state committees.
- B. The State Executive Board shall define the boundaries of the districts and of the chapters in each district.
- C. The state president shall appoint a coordinator for each district.
- D. The coordinator's term shall be no more than two biennia in succession or until a successor is appointed.

Section 4: Coordinating Councils

- A. With the approval of the State Executive Board, coordinating councils may be organized in counties and/or cities where several chapters exist.
- B. The coordinating council shall meet at least once a year to plan activities to benefit all members.
- C. Coordinating councils shall register with the state treasurer.

ARTICLE VII: OFFICERS, RELATED, AND SPECIAL PERSONNEL

Section 1: State Officers

- A. The state officers shall be a president, a vice president, and a state secretary—all elected.

- B. A treasurer and an administrative secretary shall be selected by the Executive Board upon recommendation of the President.

Section 2: Related Personnel

Related personnel shall be the immediate past state president, a parliamentarian, and the editor of *The New Oregon Trail*.

Section 3: Duties of Officers

These officers shall perform the duties as prescribed in the *International Constitution*, Article VI, and as authorized by the *Oregon State Bylaws* and *Standing Rules*.

- The elected officers shall serve on the Executive Board and the Executive Committee as voting members.
- The treasurer shall serve on the Executive Board as an ex-officio member with vote.
- The administrative secretary, parliamentarian, and editor of *The New Oregon Trail* shall serve on the Executive Board as ex-officio members without votes.
- No officer shall serve as chair of a standing committee.

A. The president shall:

1. Recommend to the Executive Board:
 - a. A treasurer.
 - b. An administrative secretary.
2. Appoint:
 - a. A parliamentarian.
 - b. An editor of *The New Oregon Trail*.
 - c. All standing committees, special committees, and special personnel, except the Finance and Nominations Committees.
 - d. The chairs of the Finance and Nominations Committees are appointed from members of the committees who are serving their second biennium.
 - e. District Coordinators
3. May recommend to the Executive Board a local Convention / Conference Coordinator.
4. Serve as ex-officio member on all committees except Nominations.
5. Name an official representative for meetings if the president or vice president is unable to attend.
6. Be responsible for leadership development and training of chapter officers throughout the state.
7. Serve as chair of the Executive Committee.
8. Appoint three (3) members of the Executive Board to review and recommend for approval the minutes of State Executive Board meetings.

9. Be responsible, along with the Membership / Expansion Committee, for orientation and induction of honorary members.
10. Consult with the Membership / Expansion Committee and/or sponsoring chapter(s) regarding new chapters and the candidates for membership in these chapters.
11. Secure the incoming state president's pin for presentation at the state convention.

B. The vice president shall:

1. Serve as general coordinator for all state conferences / conventions, district and/or combined workshops, and retreats.
2. Perform those duties assigned by the president and/or the Executive Board.
3. Serve as presiding officer in the absence of the president.

C. The state secretary shall:

1. Be responsible for the minutes of the Oregon State Organization.
 - a. Record, prepare, and forward completed minutes to the review personnel within 45 days of the event.
 - b. Be responsible for printing minutes of all Executive Board meetings and state conventions / conferences.
 - c. Distribute minutes to all members of the Executive Board and the Leadership Team.
2. Prepare an Executive Board roster and present a quorum report of Board meetings.
3. Maintain a paper file of correspondence, reports, and minutes from the previous and current biennia.
4. Perform those duties assigned by the president and/or the Executive Board.

D. The treasurer shall:

1. Maintain a current, accurate membership list of all Oregon State Organization members.
2. Maintain a record of the registrations of all coordinating councils.
3. Receive and disburse as designated all monies belonging to the Oregon State Organization.
4. Keep an accurate account of receipts, expenditures, and bank statements.
5. Surrender the records for financial review.
6. Submit the annual financial review to the Executive Committee, which may, at the discretion of that committee, be included in the next issue of *The New Oregon Trail*.
7. Serve as the Oregon State Organization registered agent with the Oregon State Department of Commerce, Corporate Division, and pay the annual fee.
8. Serve as an ex-officio member without vote on the Finance Committee.
9. Notify all Oregon State Organization members annually of the dues payment fees and schedule.

E. The administrative secretary shall:

1. Provide secretarial and organizational assistance as requested by the state president.

2. Duties may include, but are not limited to:
 - a. Produce and distribute the annual report packet.
 - b. Maintain the state membership and information data base.
 - c. Serve as registrar for state meetings.
 - d. Attend state meetings.

Section 4: Duties of Related Personnel

The related personnel shall perform duties as prescribed in the *International Constitution*, Article VI, and as authorized by the *Oregon State Organization Bylaws* and *Standing Rules*.

A. The immediate past president shall:

1. Serve in an advisory capacity to the president and perform those duties assigned by the president and/or the Executive Board.
2. Serve on the Executive Board as a voting member.
3. Secure a gift of appreciation for the retiring president for presentation at the state convention.

B. The parliamentarian shall:

1. Serve as an advisor to the officers and members in matters pertaining to the *International Constitution* and the *Oregon State Organization Bylaws* and *Standing Rules*, and parliamentary usage (*Robert's Rules of Order*, current edition).
2. Perform those duties assigned by the president and/or the Executive Board.
3. Serve on the Executive Board and the state Bylaws Committee as an ex-officio member.

C. The editor shall:

1. Be responsible to the president.
2. Supervise the production of and edit *The New Oregon Trail*.
3. Maintain a collection of one printed copy of each *The New Oregon Trail* to be used as a history for the Oregon State Organization.
4. Serve on the Executive Board as an ex-officio member without vote.

Section 5: Duties of Special Services Personnel

A. District Coordinators shall:

1. Serve as liaisons between the chapters of the districts and the state, attend chapter meetings, and provide assistance as needed.
2. Secure recommendations for a member to serve on the state Nominations and Finance Committees as a district representative and submit the recommendations to the state Nominations Committee.
3. Work with local chapter presidents to provide appropriate locations and arrangements for district and/or combined workshops.
4. Perform other duties as assigned by the state president.

- B. An Administrative Assistant (optional) shall:
 - 1. Provide secretarial and organizational assistance as requested by the state president.

Section 6: Term of Office

- A. Officers elected at the state convention in odd-numbered years shall have a term of two years or until a successor has been named.
- B. No officer, except the treasurer, editor, administrative secretary, and parliamentarian, may serve in the same office longer than two terms in succession.
- C. All officers shall take office on July 1 following their election.
- D. The treasurer shall be selected by the Executive Board upon recommendation of the president each biennium.
- E. The administrative secretary shall be selected by the Executive Committee each biennium.

Section 7: Vacancies

- A. When a vacancy occurs in the office of president, the vice president shall become president.
- B. When a vacancy occurs in other elective or appointive positions, except that of immediate past president, the president shall name a successor.

Section 8: Nominations and Elections

- A. Nominations for state president, vice president, and secretary shall be made by the Nominations Committee, and election shall take place during the state convention in odd-numbered years.
- B. Election of the state president, vice president, and state secretary shall be by a majority vote of written or electronic ballots cast by members registered and attending state convention.

ARTICLE VIII: EXECUTIVE BODIES

Section 1: State Executive Board

- A. The members of the Executive Board shall be the elected officers, the immediate past president, all past state presidents, and the chapter presidents. The treasurer shall serve as an ex-officio member with vote. The administrative secretary, parliamentarian, and editor shall serve as ex-officio members without vote.
- B. The Executive Board shall:
 - 1. Perform duties as prescribed in the *International Constitution*, Article VII, Section B, and the *Oregon State Organization Bylaws* and *Standing Rules*.
 - 2. Approve the organization, names, and districts of new chapters.

3. Define the boundaries of districts and assign the chapters within each district.
 4. Approve the organization of coordinating councils.
 5. Elect, by district, members of the state Finance and Nominations Committees.
 6. Elect state honorary members.
 7. Select, from the candidates recommended by the state president, a state treasurer and an administrative secretary.
 8. Adopt a budget prior to the beginning of the fiscal year on July 1.
 9. Approve any changes in criteria for state scholarships and grants.
- C. The Executive Board shall meet at least once a year in the spring. An additional meeting may be scheduled in the fall to share new information from International conventions and / or International conferences.
- D. Executive Board Quorum
1. A quorum shall be a majority of the voting members of the Executive Board.
 2. Past state presidents unable to attend an Executive Board meeting will not be considered when a quorum is determined.
 3. Each chapter, state officer, and past president shall be entitled to one vote.
 4. There shall be no proxy voting.

Section 2: Chapter Executive Boards

Chapter Executive Boards shall function in accordance with the *Oregon State Organization Bylaws* and *Standing Rules*: Article VII, Section C.

Section 3: State Executive Committee

- A. The members of the Executive Committee shall be the elected officers. The immediate past president, the administrative secretary, parliamentarian, the treasurer, and the editor may serve as ex-officio members without vote.
- B. The Executive Committee may meet between meetings of the Executive Board to conduct business delegated to it by the Executive Board and the *Oregon State Organization Bylaws* and *Standing Rules*, and to take action on matters requiring immediate decision. They shall report their action to the Executive Board.
- C. The Executive Committee shall:
 1. Serve as the Bylaws Interpretation Committee.
 2. Serve as the Board of Directors for the Oregon State Organization Corporation – Nonprofit.
 3. Make decisions regarding bequests and memorials to the Oregon State Organization.
 4. Approve the time and place of state conventions and conferences.
 5. Designate the amount and the Oregon State Organization scholarship fund to use for a memorial upon the death of a past state president, state honorary member, or current officer.

- D. In the event of the dissolution of the Oregon State Organization, the Executive Committee shall follow the procedures in accordance with the State of Oregon and International *Standing Rules*.

ARTICLE IX: COMMITTEES

Section 1: Standing Committees

- A. Bylaws Interpretation
- B. Finance
- C. Nominations

Section 2: Appointed Committees

- A. General Awards
- B. Scholarship Awards
- C. Bylaws
- D. Communications / Technology
- E. Educational Excellence
- F. Leadership Development
- G. Membership / Expansion

Section 3: Special Committees

Special Committees (e.g., *ad hoc* or task force) shall be appointed by the president as authorized by the Executive Board or a convened convention. A special committee shall be dissolved after submitting the final report to the authorizing body.

Section 4: General Procedures

- A. All committee chairs shall be appointed by the president except the Finance and Nominations Committees.
- B. The president shall serve as an ex-officio member of all committees except the Nominations Committee.
- C. Committees shall meet at least once a year but not during scheduled business sessions of state meetings.
- D. Matters requiring immediate committee action may be voted upon by mail or electronic means after all committee members have been notified.
- E. Committee chairs shall receive required reports from chapters.
- F. Committee chairs shall prepare and submit required reports to the International chair.

Section 5: Duties of Standing Committees

- A. The Finance and Nominations Committees shall consist of one member from each district elected for a term of two biennia.

- B. Nomination for members of the Finance and Nominations Committees shall be received from the districts by the district coordinators and submitted to the Nominations Committee by December 15 of even-numbered years.
- C. The election of committee members from Districts #1, #2, and #3 shall alternate each biennium with the election of committee members from Districts #4, #5, and #6 in odd-numbered years at state convention.
- D. Election of members to the Finance and Nominations Committees shall be by ballot (print or electronic) by members of the Executive Board from the districts of the candidate. Election shall be by a majority of the ballots cast.
- E. The Bylaws Interpretation Committee, which is the Executive Committee, shall review, interpret, and rule by mail or electronic means on questions concerning *Oregon State Organization Bylaws* and *Standing Rules* until submitted to the next state convention for a vote.
- F. The Finance Committee shall be responsible for supervision of the financial affairs of the state, including recommendations for the expenditure and investment of funds, preparation of an annual budget for adoption by the Executive Board, and arranging for an annual financial review.
- G. The Nominations Committee shall be responsible for seeking qualified candidates for state offices and elective positions, preparing recommendation forms, providing information for *The New Oregon Trail*, preparing the ballots (print or electronic), conducting elections, and installing officers.

Section 6: Duties of Appointed Committees

- A. The General Awards Committee will oversee recognition awards for individual members, non-members, chapters, and community members and entities.
- B. The Scholarship Awards Committee shall be responsible to act on recommendations from the International Scholarship Committee, to disseminate information about International and State Scholarships and grants, to recommend rules governing state scholarships and grants to the Executive Board for approval, to promote fundraising activities for State scholarships, to review scholarship and grant applications, and to select scholarship and grant recipients at the state level.
- C. The Bylaws Committee shall be responsible for considering amendments to the *Oregon State Organization Bylaws* and *Standing Rules*, for presenting them for adoption at state conventions, if needed, and for printing and posting revised / updated *Bylaws* every two years and revised *Standing Rules* every two years.
- D. The Communications / Technology Committee shall promote communication and public relations skills throughout the state; shall sponsor and maintain the Oregon State

Organization website; and shall obtain members' and non-members' permission to publish names, email addresses, and images in print and digital media; and shall provide for electronic meetings.

- E. The Educational Excellence Committee may represent the areas of Personal Growth and Services, Literacy, Professional Affairs, Legislation, Research, and the DKG / United Nations Network. Through research and recommendations, they may endorse issues in education, on families, and on women educators to chapters.
- F. The Membership / Expansion Committee shall be responsible for expansion within the state, shall keep the Executive Board informed of its activities, and shall secure approval of the Executive Board for the organization of new chapters. The Membership / Expansion Committee shall be responsible for supervising membership within the state, including nominations, elections, and inductions of state honorary members; the Service of Remembrance; and orientation programs.
- G. The Leadership Development Committee, with the state president, shall be responsible for planning and implementing leadership development programs for state and chapter officers and state and chapter committee personnel.

ARTICLE X: AREAS OF ACTIVITY

Section 1: Conventions

- A. A state convention shall be held in odd-numbered years in the spring at a time and place approved by the Executive Committee.
- B. The purpose shall be to conduct state business and provide opportunities for professional and personal growth of members.
- C. Every member who is registered may vote. A roll call vote as specified in the *International Constitution*, Article IX, Section B, may be ordered.
- D. The quorum shall be a majority of those members who have registered at the convention.
- E. An Executive Board meeting shall be held during the convention.

Section 2: Conferences

- A. A state conference shall be held in even-numbered years at a time and place approved by the Executive Committee.
- B. The purpose shall be to provide opportunities for professional and personal growth of educators.
- C. The president will determine the need for an Executive Board meeting.

Section 3: District and/or Combined Workshops

- A. District and/or combined workshops shall be held in even-numbered years at a time and place determined by the state president and the Leadership Development Committee.
- B. The purpose shall be to provide intensive orientation for incoming chapter officers and committee chairmen, with emphasis on procedure.

Section 4: Leadership Transition Retreat

- A. A leadership transition retreat for incoming and outgoing state officers and key personnel shall be held in odd-numbered years prior to assuming their duties and at a time and place determined by the state president and the Leadership Development Committee.
- B. The purpose shall be to provide an orderly transition of state leadership.

ARTICLE XI: AWARDS

Section 1: Awards

A. Financial Awards

1. The state shall maintain four scholarship funds: (1) the Hazel Fishwood, (2) the Commemorative, (3) the Emma Henkle, and (4) the State Founders and State Presidents.
 - a. One scholarship awarded annually from the Commemorative scholarship fund shall be known as the Isabel Huston Scholarship.
 - b. One of the State Founders and State Presidents scholarship(s) shall be awarded annually in honor of Bernice Conoly, a past International President.
2. Personal Enrichment scholarship may be awarded using monies from the Commemorative Fund.
3. The state shall maintain the Dagmar Jeppeson Grant Fund for those studying in elementary education.
4. The state shall maintain the Edith Green Grand Fund for those studying in secondary education.
5. Scholarship awards and grants may be made annually only from the interest from the funds.
6. Rules governing the administration of the scholarship and grant funds shall be recommended by the Scholarship Committee and adopted by the Executive Board.

B. General Awards

The Awards Committees will oversee recognition awards for individual members, non-members, chapters, and community members and entities.

1. Awards Granted to Members

The State may recognize members in the following categories.

- a. Achievement or Service to Society
 - b. Achievement or Service to Community
 - c. Achievement or Service to Education
 - d. Membership Longevity Awards
 - e. Educational Achievement
 - f. Certificate(s) of Appreciation
2. Awards Granted to Chapters
- g. Rosette Award
 - h. Order of the Rose

Section 2: Publications

- A. *The New Oregon Trail*, official newsletter of the state, shall be published at least three times each year and sent to all members in the state and to others at the discretion of the state president.
- B. The Oregon State Organization Leadership Directory shall be published and distributed to members of the Executive Board, state committee chairs, and special personnel.

ARTICLE XII: PARLIAMENTARY AUTHORITY

Robert's Rules of Order (current edition) shall govern the proceedings of the Oregon State Organization and its chapters in all cases not provided for in the *International Constitution* and *Standing Rules* or in the *Oregon State Organization Bylaws* and *Standing Rules*.

ARTICLE XIII: AMENDMENTS

Section 1: *Bylaws*

These *Bylaws* may be amended every two years at a state convention.

- A. Proposals for amendments to or revisions of the *Bylaws* may be submitted to the Bylaws Committee by any member, committee, board, or chapter of the Oregon State Organization by October 15 of the year preceding a revision.
- B. Proposals for amendments and/or revisions shall be studied by the Bylaws Committee, and recommendations for changes shall be printed in the winter or spring issue of *The New Oregon Trail*.
- C. Recommendations for change, as printed, shall be submitted to the Executive Board before they are submitted to a vote of the state convention.
- D. Any proposed amendment to or revision of the *Bylaws* that does not receive the recommendation of the Bylaws Committee or the Executive Board may be submitted for a

vote of the convention when requested in writing by five (5) members of the Executive Board.

- E. Approval by two-thirds of the votes cast by members registered and attending the state convention shall be required for the adoption of an amendment to or a revision of the *Bylaws*.

Section 2: *Standing Rules*

Standing Rules may be adopted, amended, or rescinded every two years by a majority of those present at a state convention.

Section 3: *Effective Date*

Amendments to the *Bylaws and Standing Rules* shall become effective on July 1 following the convention at which they were adopted, unless otherwise stated in the amendment.

ARTICLE XIV: DISSOLUTION

Section 1: *State*

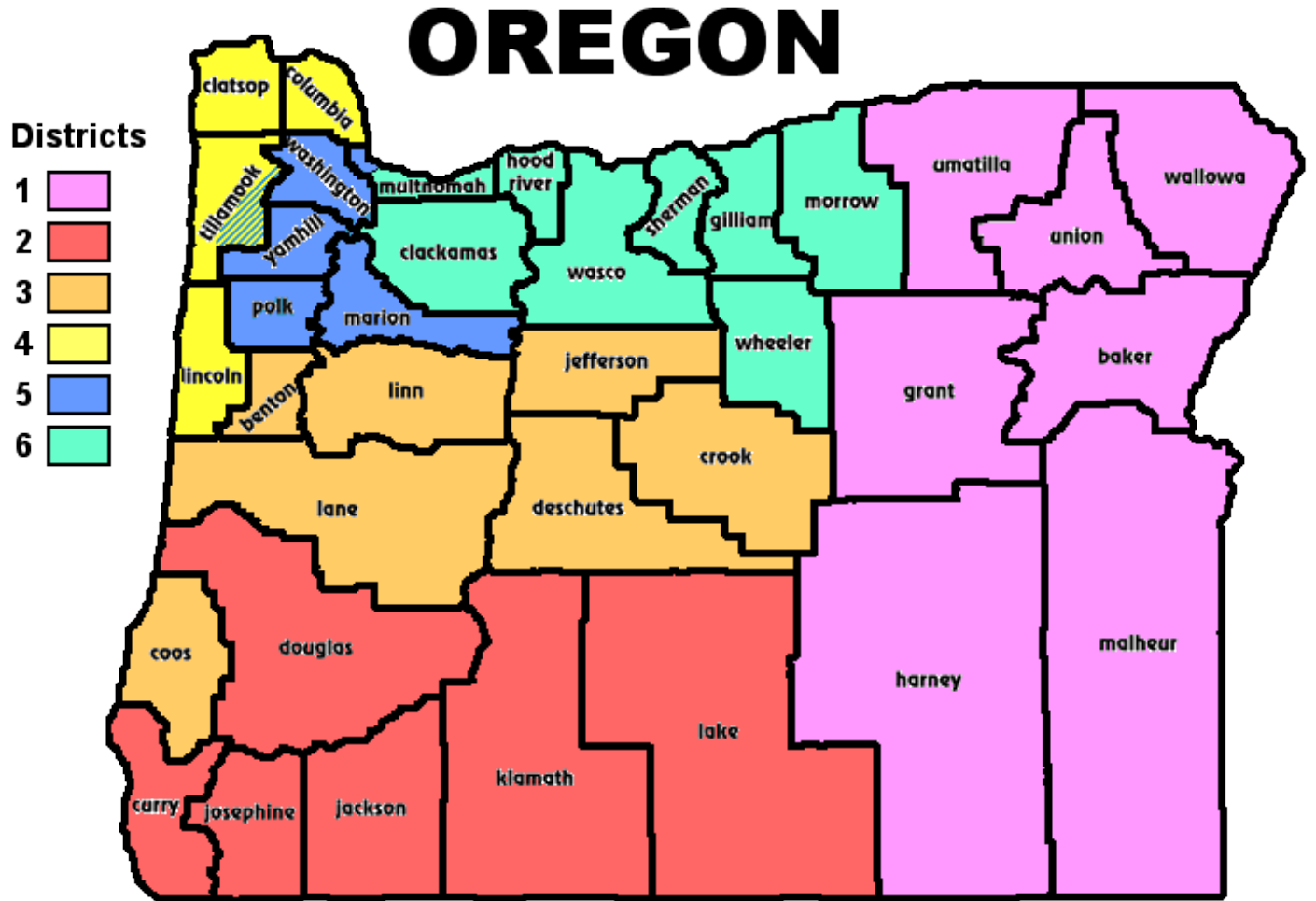
In the event of dissolution of the Oregon State Organization, the Executive Committee shall follow the procedures in accordance with the State of Oregon and the *International Constitution and Standing Rules*.

Section 2: *Chapter*

In the event that it may be necessary to dissolve a chapter in the Oregon State Organization, the procedures shall be as follows:

- A. Before a chapter is dissolved, the Membership Committee shall intervene with the Member Field Services Program for up to one year, after which, the approval of the State Executive Board must be obtained.
- B. Careful consideration shall be given to the manner in which those desiring to maintain membership may transfer to other chapters. International procedures must be followed.
- C. Any remaining funds in the chapter account shall be sent to the state treasurer for state or International projects.
- D. The chapter's paraphernalia, Society publications, and chapter records shall be retained in the state archives and made available for use.
- E. The charter must be returned to the state to be forwarded to International Headquarters.
- F. The State Executive Board shall decide whether the Greek name shall be reused.

OREGON STATE ORGANIZATION MAP OF OREGON DISTRICTS



REQUEST FOR PROPOSALS FOR CHANGES IN *BYLAWS* OR *STANDING RULES*

If an individual, a chapter, or a committee member wishes to propose changes to the *Oregon State Organization Bylaws* or *Standing Rules*, please use the following form to identify those changes.

- Duplicate this form if you are proposing more than one change: One change per form.
- Identify the specific article and section of your proposed changes, e.g., “Standing Rules Section I – A 2.”; “Bylaws Article VI, Section 1-A”
- Complete all the lines (1-13) below.
- Print it and send it to the chair: Jean Fairbairn
- **POSTMARK OR E-MAIL NO LATER THAN OCTOBER 15, 2022**

Mail to: Jean Fairbairn, Chair

15206 S.E. Ducky Ln.

Milwaukie, OR 97267-3438

Phone: 503-656-3688-----E-mail: jeanf3777@gmail.com

Click in the grey areas and type. They will expand to fit your text. Tab between fields.

Propose Change to Bylaw or Standing Rule , Section

1. Which now reads: Quote current wording of the section you wish to change:	2. Be amended by or changed wording as follows:	3. If adopted, would read: .
4. Rationale for the Change:		
5. Fiscal Impact Statement:		
6. Submitted by (insert your name) - Chapter Name		
7. On behalf of (insert name) - State Committee		
8. On behalf of self (insert your name)		
9. Your street address:		
10. Your City, State, Zip + 4:		
11. Your phone number: Your FAX number		
12. Your e-mail address:		
13. Date Submitted:		